**AMERICAN ACADEMY OF INTERNATIONAL EDUCATION**

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| 41800 Hayes Road, Clinton Township, MI 48038 Tel: 248-822-6000 or 568-573-7300 www. americanacademyedu.org info@americanacademyedu.org |

**APPLICATION FOR ADMISSION / ENROLLMENT AGREEMENT**

**Program: Start Date & Year**

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| □ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_ Clock Hrs.Tuition: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |  Jan  Apr  July  Oct. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Other: Expected Graduation Date:  |

**Full Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Male  Female

 Last / Family / Surname First Middle

**Date of Birth:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Place of Birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Social Security #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Current Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Permanent Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Tel: 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Emergency Contact-1\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tel:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Emergency Contact-2\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tel\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EDUCATIONAL INFORMATION:** Clearly write in order, by year, all schools you have attended. Begin with high school and end with the most recent school.

 **Your Age Certificate, Diploma**

 **Name of School Location Type of School Dates attended at the time or degree**

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* Please write any additional information on a separate page and attach it to this application.
1. The tuition and fees paid by the applicant shall be refunded if the applicant is rejected by the school before enrollment. An application fee of not more than $25.00 may be retained by the school, if the application is denied.
2. All tuition and fees paid by the applicant shall be refunded, if requested, in writing, within 3 business-days, after signing this Agreement. All refunds shall be made within 30 days after receipt of written request.
3. This policy shall adhere to the refund policies of applicable state, federal and accrediting agencies.

 I have received a copy of the program, and schedule of courses I wish to study, have read the AAIE Information, Policies & Program Bulletin and understand that acceptance of my admission is subject to the rules, regulations and policies indicated in the school catalog, including the tuition payment, refunds and graduation requirements. I also understand that besides the $100 Admission fee, I am to pay a $100.00 Registration Fee for each Trimester, and that there are NO other fees except the late fee of $1.00 per day. I hereby accept all the clauses contained therein.

 I am requesting an advance standing and attach herewith copies of my transcripts from the schools I have attended. Original transcripts will be sent to AAIE directly by the institutions. I understand there is a $50.00 non-refundable evaluation fee for each exemption. I understand that this Evaluation Fee is refundable, if I am not allowed to have the exemption.

I confirm that the above information is true and correct to the best of my knowledge. I understand that any misrepresentation or false information may result in denial of this application or dismissal from the American Academy of International Education, at any time. I also understand that I cannot graduate or receive my diploma/certificate or academic transcript until all dues & tuitions are paid in full.

Signed on this\_\_\_\_\_\_\_\_\_\_\_\_\_day of\_\_\_\_\_\_\_\_\_\_\_\_\_20\_\_\_\_\_, at\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

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| Signature of the Applicant: | American Academy of International Education: |

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| **Payment :**Admission Fee:………………………………………..…..$100.00Registration for Ist Trimester…………………………..…$100.00Advance-standing/Exemption Fee:……………………… $\_\_\_\_\_\_\_\_Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Total Fee attached herewith**:……………………………...$ \_\_\_\_\_\_\_\_ | **Attachments:**1. 3 Photos ( 2x2 color)
2. Transcripts (Mark-Sheet): High School/College
3. Copies of all Certificates/diplomas/degrees/training
4. Health Certificate
5. Police Certificate (no criminal record)
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